



# United Methodist Foundation of West Virginia, Inc. Distribution Request

Date: \_\_\_\_\_

Church / Ministry Name: \_\_\_\_\_

Foundation account: *(please provide account name or account number)*

Account Number: \_\_\_\_\_

Account Name: \_\_\_\_\_

Amount of Distribution: \_\_\_\_\_

Special instructions: \_\_\_\_\_

Check payable to: \_\_\_\_\_

Mail to: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**OR**

Electronic deposit: \_\_\_\_\_ Send via ACH using information on the attached voided check.

*Please note:*

- Churches must provide a voided check the first time an ACH is requested in order for The Foundation to process the transfer.
- We process ACH requests immediately, but the ACH banking system requires 2-3 days for the deposit to be credited to the church's account.

\_\_\_\_\_

Signature

\_\_\_\_\_

Signature

\_\_\_\_\_

Printed Name

\_\_\_\_\_

Printed Name

\_\_\_\_\_

Office

\_\_\_\_\_

Office

*You can mail, fax or email this form to us. Additional forms can be downloaded from our website. This form is NOT REQUIRED for distributions; a written request signed by the appropriate officers as outlined in the account Agreement will always suffice. Thank you for including the Foundation in the work of your ministry. If you have questions or if we can help you, please call.*

**United Methodist Foundation of West Virginia, Inc.**

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